

**No. NYCG/ADM/885/1/2023
Consulate General of India
New York**

www.indianinewyork.gov.in

Date: 08 August 2023

**Subject: Installation of Sound system in Ballroom of Chancery Office of
Consulate General of India , New York**

Tender No. NYCG/ADM/885/1/2023 dated 08 August 2023

Last date for submission of bids: August 30, 2023. (1300 hrs)

Section- I: Invitation for Tenders

Section - II : Terms & Conditions

Section-III : Special Conditions of Contract

Section-IV : Brief Description of Work

Section -V : Price Schedule

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Consulate General of India
New York

**Subject: Installation of Sound system in Ballroom of the Consulate
General of India, New York.**


The **Consulate General of India**, New York invites sealed tenders (two-bid system) from reputed company for installation of Sound system in Ballroom of Chancery.

1. Tender is invited in two parts i.e. (i) Technical Bid and (ii) Financial Bid.
2. The tender document can be downloaded from the following websites:
www.indiainnewyork.gov.in and www.http://eprocure.gov.in/cppp
3. The tender should be submitted in two sealed envelopes as below, along with prescribed EMD.
 - (a) The first sealed cover superscripted as "Technical Bid" should contain relevant documents and specifications only.
 - (b) The second sealed envelope superscripted "Financial Bid" should contain only rates for the proposed service.
 - (c) Both the sealed covers, along with EMD should be placed in the main sealed envelope superscripted "Tender for installation of Sound system in Ballroom of Chancery" addressed to the **Head of Chancery, Consulate General of India, 3 East 64 St New York**, and must reach on or before 30 August 2023 by 1300 hrs. Bids may be hand delivered or sent by post at the aforementioned address so as to reach on or before the prescribed date and time. Post will not be responsible for any postal delay.
4. The Consulate reserves the right to reject any or all applications/offers without giving any notice or assigning any reason thereof. The decision of the Post in this regard will be final and binding upon the bidders.
5. The important schedules and dates are as under:

S. No	Key Event	Dates
1	Last Date for submission of Bids	30 August by 1730 hrs
3	Date for site visit	14 August by 1000hrs
2	Date* of opening of Technical Bids (Participant bidders may wish to be present) *Date & time for opening of financial bids of technically qualified bidders will be communicated separately	06 Sept. 2023 at 1000 hrs
4.	Venue for opening of bids	Consulate General of India, New York 3 East 64 th st NY 10065

6. For any tender related enquiry/clarification, please contact Head of Chancery by Phone 212 774 0615 or E-mail at hoc.newyork@mea.gov.in . Suman Singh may be contacted for site visit.

7. The sealed bids would be opened on 06 September 2023 at 1000 hrs in Head of Chancery of the Consulate General of India, New York. The tenderer or their authorized representatives may attend the opening of tender bids.


(Suman Singh)
Head of Chancery

SECTION II: TERMS AND CONDITIONS

1. The Annual Maintenance Contract would be for one year and will be renewed on yearly basis, with effect from 20 September, 2023 to 19 Septemeber 2024. The contract rate will not change the Contract Period.
2. Bidders are required to deposit Earnest Money Deposit (EMD) of USD 2000 (USD Two thousand only) in the form of *Pay Order, Demand Draft or Bank Guarantee from any Scheduled bank of New York* in favour of "Consulate General of India, New York". Bids received without EMD will not be considered and rejected summarily. EMD of all unsuccessful bidders shall be refunded within 30 days of awarding the tender. No interest shall be payable for EMDs.
3. The Tender shall be neatly arranged, plain and intelligible. Each page of the Tender should be signed. They should not contain any terms and conditions, printed or otherwise, which are not applicable to the Tender. The conditional tender will be summarily rejected. Insertions, postscripts, additions and alterations shall not be recognized, unless confirmed by bidder's signature.
4. The Bidders shall submit documentary evidence in respect of their technical capabilities and the Financial Bid including their experience in execution of similar nature of work.
5. Any tender received by Office of the Consulate General of India New York, after the deadline for submission of tenders, will not be accepted and returned unopened to the bidder.
6. Interpretation of the clauses in the Tender Document/Contract Document. In case of any ambiguity/ dispute in the interpretation of any of the clauses in this Tender Document, CGINY' interpretation of the clauses shall be final and binding on all parties.
7. The successful bidder, on award of contract, must send the contract/acceptance in writing, within seven (7) days of award of contract, failing which the EMD will be forfeited and the order will be placed to the next successful bidder. The EMD shall also be forfeited if the bidder withdraws the tender during the period of tender validity specified in the tender.
8. Consulate reserves the right to terminate the contract at any point of time during the tenure of contract, if the services are not found satisfactory or the contractor dishonours the contract. Decision of the Mission in this regard shall be final and binding upon the contractor.

SECTION III: SPECIAL CONDITIONS OF CONTRACT (SCC)

1. Prices

- a. Price quoted by the Contractor and agreed to by CGI, New York shall be considered final and no price escalation will be permitted thereafter.
- b. Bidders must quote the price in the format given in Contract Price Schedule at Section – V of this document.
- c. All prices are to be quoted only in USD.

2. Taxes and Duties:

The prices quoted should be inclusive of all taxes and duties, if applicable in New York. VAT should not be included as Consulate General of India, New York is exempted from the VAT.

Section IV : General Technical Specification Details

Audio Equipment

1. Microphone(s):

For converting sound from a performer's voice or instruments on stage into electrical signals to be fed into the studios processing units.

Features/Specification

- ✓ They should support Frequency Responses ranging from 50 Hz to 15 kHz.
- ✓ Support Cardioid and Omnidirectional Polar Patterns.

Will comprise of an assortment of:

- ✓ Handheld/Mounted microphones (Dynamic)
 - 8x Wired
 - 8x Wireless
- ✓ 4x Head-worn wireless headsets (Condenser)
- ✓ 8x Lavalier clip-on microphones (Condenser)

2. Accessories

1. Foam Windscreen:

Standard equipment for cancelling plosive sounds while using the mics.

2. Protective Pouch/Case

3. Tripod Microphone Stand: Standard standing mounts for microphones.

4. Audio Cables, Connectors and Adapters: For interfacing with the equipment mentioned in this category.

3. DI Box(es):

For converting unbalanced, high-impedance signal from instruments like guitars on stage, which are susceptible to signal noise into a balanced, low-impedance signals.

Features/Specification

- ✓ Supports at least 2 or more 1/4 inch channel inputs.
- ✓ Supports at least 2 or more Balanced XLR outputs.

4. I/O Audio Mix Rack(s):

A single localised unit providing multiple input and output ports for supporting microphones, instruments, DI boxes, headphones and their respective preamps.

Features/Specification

- ✓ Supports at least 32 Channel Inputs and Outputs.
- ✓ Expandable for daisy chaining to additional input-output units.
 - ✓ Can be operated through iPad or Laptop Control Surface interface in addition to a mixing desk.
- ✓ Inbuilt preamps are preferred.

5. Speaker(s):

For receiving audio input from the facilities audio interface for loudspeaker output. The loudspeaker deployment will consist of the following units:

Line Array Modules

- ✓ Provides maximum sound pressure level (SPL) capability of at least 126 dB (± 6 dB) per unit.
- ✓ Features a useable frequency bandwidth ranging of 80 Hz to 20 kHz (± 5 Hz).
- ✓ Preferably active with inbuilt amplifier.

Monitors

- ✓ Provides maximum sound pressure level (SPL) capability of at least 126 dB (± 6 dB) per unit.
- ✓ Features a useable frequency bandwidth ranging of 60 Hz to 20 kHz (± 5 Hz).
- ✓ Preferably active with inbuilt amplifier.

Subs

- ✓ Provides maximum sound pressure level (SPL) capability of at least 140 dB (± 6 dB) per unit.
- ✓ Features a useable frequency bandwidth ranging of 30 Hz to 120 Hz (± 5 Hz).
- ✓ Optionally supports omnidirectional and cardioid directivity.
- ✓ Preferably active with inbuilt amplifier.

Fills

- ✓ Provides maximum sound pressure level (SPL) capability of at least 126 dB (± 6 dB) per unit.
- ✓ Features a useable frequency bandwidth ranging of 60 Hz to 20 kHz (± 5 Hz).
- ✓ Preferably active with inbuilt amplifier.

General Accessories:

1. Audio Cables, Connectors and Adapters: For interfacing with the equipment mentioned in this category.
2. Secure Storage Cabinet for Microphones, Headphones and Cables.
3. Rack Mount or Cabinet: For securely fastening and housing stand-alone units that are not mounted

Section – V

Format for submitting the Price Schedule for installation of PA System in the Consulate General of India, New York, 3 East, 64 Street New York, NY 10065.

Tender No. NYCG/ADM/885/1/2023

Date: -----

Price Schedule:

Unit Rate/per equipment (*in USD*)

Installation charges (in USD)

Other miscellaneous charges (in US)

Total Amount (*in USD*)

Name of firm:

Address for correspondence:

Email & Contact details:

Note: 1. The above quoted prices are complete in all respect as per technical specifications inclusive of transportation, meal & other charges etc.

1.Certified that rates quoted for the above items are as per details, terms & conditions mentioned in the tender document.

Yours faithfully,

(Signature of Authorized Signatory)

Name & Designation:

Company seal