

NYCG/Pol/122/5/2018
Consulate General of India
New York

NOTICE INVITING TENDER / QUOTATIONS

The Consulate General of India, New York invites sealed tenders from eligible firms/agencies for the Printing and Regular Binding of Delegates Handbook (around 110-115 pages). This will be used for various Official Delegations from India visiting New York USA for their official engagements. The Delegates Handbook will serve as a handy guide for visiting Delegates.

The specifications of the Delegates Handbook should be as per the following details.

SPECIFICATIONS:

1. Total number of copies : 500
2. Dimensions of each page : 6"x 8.5"
3. Binding : Perfect Regular Binding
4. Paper type: Glossy or Matt paper (front and back cover should be glossy)
5. Delivery : CGI, New York
6. Printing : Colour
7. Total number of pages : around 110-115

TERMS & CONDITIONS

- i. Tenders submission : Email your quote in password protected file to:
hoc.newyork@mea.gov.in & pol.newyork@mea.gov.in
- ii. Rates should be quoted in figures and words clearly.
- iii. Quote separately for Glossy or Matt paper printing
- iv. Rates should be inclusive of all taxes and other charges.
- v. Quote transportation charges separately

INTERESTED BIDDERS/QUERIES CAN BE EMAILED TO:

hoc.newyork@mea.gov.in & pol.newyork@mea.gov.in

DEADLINE OF TENDER: June 13, 2018 (*LATE TENDERS WILL NOT BE ACCEPTED*)
